

MINUTES OF MEETING
REUNION EAST COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee of the Reunion East Community Development District met Thursday, October 14, 2010 at 2:00 p.m. at the Heritage Crossing Community Center, 7715 Heritage Crossing Way, Reunion, Florida.

Present were:

John Gray
Marty Pawlikowski
Lee Beekman
Duane Owen

Also present were:

George Flint
Chirag Kabrawala
Alan Scheerer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the July 8, 2010 Meeting

Mr. Flint stated the next item is approval of the minutes from your last Audit Committee meeting of July 8, 2010. Those were included in your agenda. Are there any additions, deletions or corrections to the minutes?

There not being any,

On MOTION by Mr. Pawlikowski seconded by Mr. Owen with all in favor the minutes of the July 8, 2010 meeting were approved as presented.

THIRD ORDER OF BUSINESS

Tally of Audit Committee Members Rankings and Selection of an Auditor

Mr. Flint stated the next item is tally of Audit Committee members rankings and selection of an auditor. At a prior meeting the Board appointed an Audit Committee and the Audit Committee held a meeting and approved the form of the notice that went into the newspaper and RFP and selection criteria. That was in turn advertised and we received nine

responses in response to that request for proposals. The respondents include Averett, Warmus, Durkee, Osburn & Henning, Berger Toombs Elam Gaines & Frank, Berman Hopkins Wright & LaHam, Carr Riggs & Ingram, Grau & Associates, Keefe McCullough & Co., McDirmit Davis, Norwalk Garrison & Associates and Rodriguez Trueba & Co. You approved criteria which included ability of personnel, proposers experience, understanding scope of work, ability to furnish the required services and price and you weighted each one of those evenly with 20 points each.

How would the committee like to proceed in regards to ranking? Do you want to use these criteria and provide your numerical rankings or does the committee want to provide the entire weighting. Either way we can handle that.

Mr. Pawlikowski stated we did the numeric ranking last time, the top three.

Mr. Gray stated I think that is the smartest.

Mr. Flint asked is there any discussion from the committee on the responses? I will note that price was one of the criteria and weighted at 20 points and Averett Warmus Durkee Osburn provided a first year price of \$9,000 a second year of \$10,000 a third year of \$10,500. Berger Toombs provided a first year of \$7,975 and indicated the second two years would be negotiated. Berman Hopkins provided a first year price of \$10,500 and did not provide year two and three prices. Carr Riggs provided \$7,500, \$7,750 and \$8,000. Grau who is the current auditor provided a price of \$7,000, \$7,300 and \$7,600. Keefe McCullough provided a first year price of \$8,750 and did not provide prices for the second and third year. McDirmit Davis provided a first year of \$4,200, second year of \$4,300 and third year of \$4,400. Norwalk Garrison provided a first year of \$10,500 and did not provide prices for year two and three. Rodriguez Trueba provided a price of \$4,500. The lowest cost bid was McDirmit Davis the first year was \$4,200 and the second was Rodriguez Trueba at \$4,500 and it goes up from there.

Mr. Pawlikowski stated I went through and provided a ranking and my ranking came out with McDirmit Davis as no. 1, Berger Toombs as 2 and Grau as no. 3.

Mr. Gray stated that is what I got. I originally had Rodriguez as no. 2 but I went back in and spent some more time in looking at the staffing and changed it.

Mr. Beekman stated I had McDirmit, Rodriguez and the Grau.

Mr. Owen stated I had McDirmit, Grau and then Berger.

Mr. Flint stated all four committee members ranked McDirmit no. 1. In regard to experience they do indicate that they audit 33 districts right now. They were hired by Pine Island

CDD at their last meeting. We personally have not worked with them before but it appears they are more than qualified to do that work. As far as number 2 you have two committee members ranking Berger Toombs no. 1 Grau no. 2 and one Rodriguez no. 2 then three Board members ranking Grau 3 and Berger Toombs one committee member ranking them third. We have a consensus on number 1 on number two there are two for Berger one for Rodriguez and one for Grau. Based on that it looks like Berger would be no. 2 unless the two committee members who didn't rank them as no. 2 have an objection to that.

Mr. Beekman stated no objection.

Mr. Flint stated that would make Grau no. 3 and three committee members ranked them 3 and one ranked them second so that makes sense. If that is okay with the committee you have McDirmit no. 1, Berger no. 2 and Grau no. 3.

Mr. Pawlikowski moved to accept the ranking of McDirmit no. 1, Rodriguez no. 2 and Grau & Associates no. 3.

Mr. Gray asked is this the same path that the Pine Island Board took? Not that it makes any difference but did we have any questions or suggestions other than we looked at it essentially from a price standpoint.

Mr. Flint stated let's get a second then we can discuss that.

Mr. Beekman seconded the motion.

Mr. Flint stated one of the items that was discussed was a concern about timing in performance and I don't recall if Pine Island asked that a specific provision be inserted into the agreement with McDirmit regarding that issue or we just made sure they were aware of that concern. I believe that was a discussion item but beyond that I don't know.

On voice vote with all in favor the motion passed.

On MOTION by Mr. Pawlikowski seconded by Mr. Owen with all in favor the meeting adjourned at 2:09 p.m.